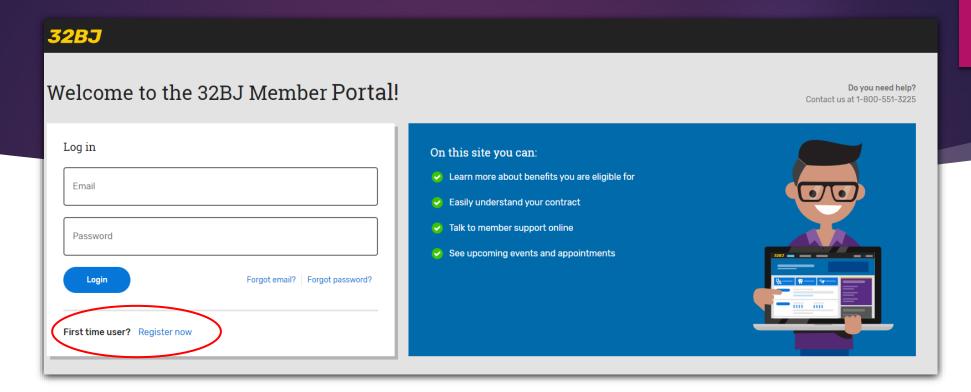
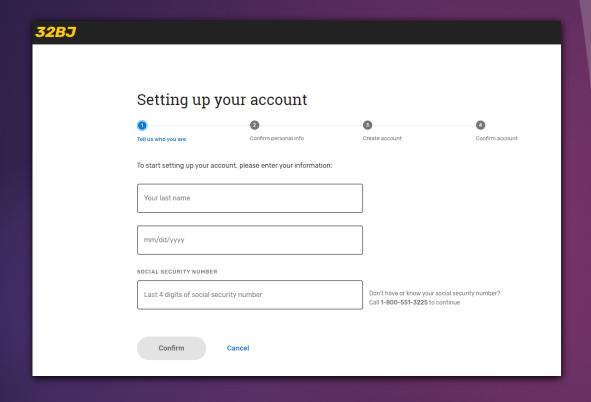
Sign up for the 32BJ Member Portal



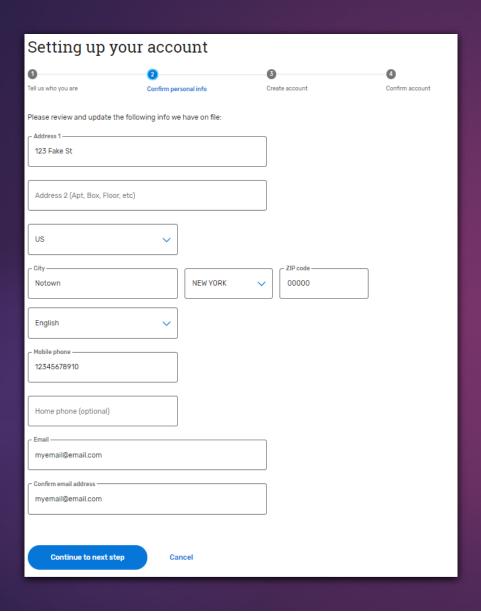


- Go to 32bjmemberportal.org
- Click on 'Register now' link next to first time user



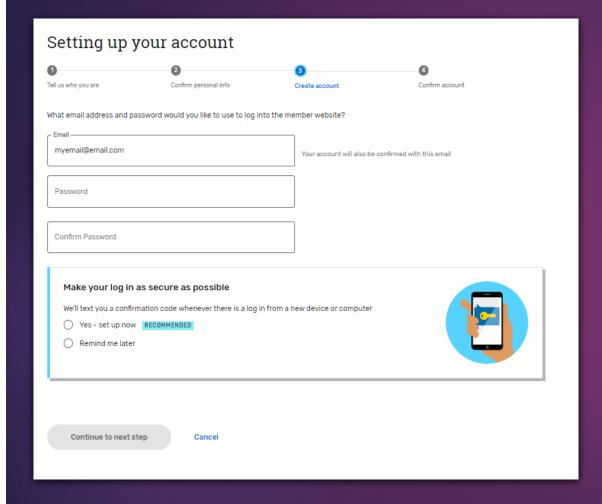
To get started, we need to verify your identity:

- Enter your last name, date of birth and the last 4 digits of your social security number.
- Ensure that date of birth is entered as: mm/dd/yyyy
- Make sure the information is correct and click on 'Confirm'



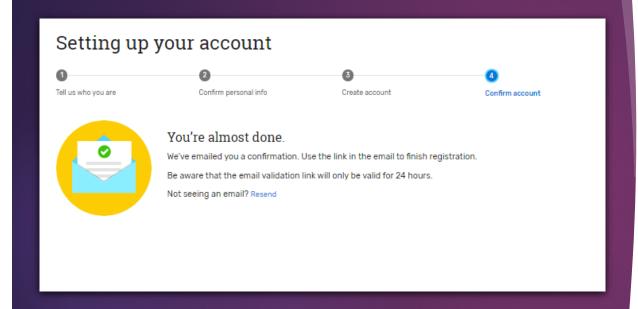
You should see a screen with your contact information on it

- Verify that your address, phone number and email are correct, if your information has changed, please update the form
- Click 'Continue to next step' when complete
- If you do not see this screen, please call Member Services at 1-800-551-3225 for assistance.



Create your login information

- Choose which email address you would like to use to login to the Member Portal.
 This email will need to be verified in a later step in order to create your account.
- Create a password. Passwords must be 8 characters long and contain at least 1 number, 1 upper-case letter and 1 lowercase letter
- Click 'Yes set up now' to setup 2-factor verification and make your account more secure (recommended)
- Click "Continue to next step' when finished



You're almost done!

An email will be sent to the email you provided in the previous step. Please allow up to 10 minutes for the email to be sent. If you do not receive the email after 10 minutes, please click on 'Resend'.

Before clicking Resend, check your spam and/or promotions folder for the email.



Welcome to 32BJ!

Thank you for signing up. Please verify your email address by clicking the following link:

Confirm my account

Be aware that the email validation link will only be valid for 24 hours.

You can close Step 4 window after you log in.

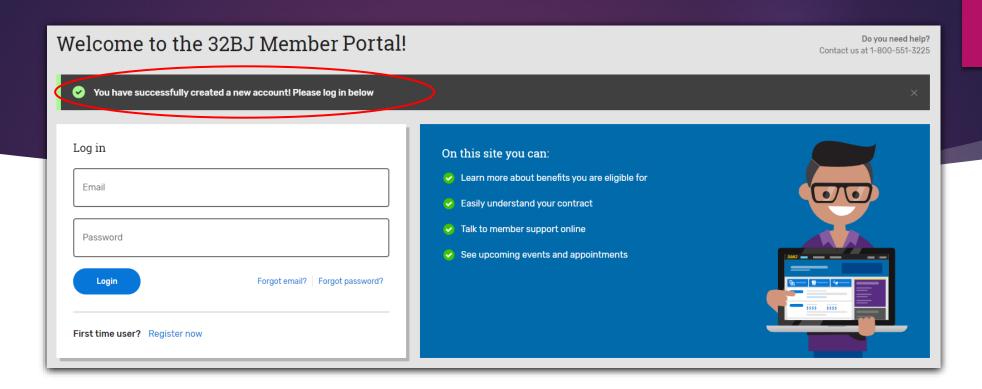
If you are having any issues with your account, please don't hesitate to contact us by replying to this mail.

Thanks! 32BJ

Welcome!

The email you receive should look similar to this. Once you receive this email:

- Click on 'Confirm my account'
- You will be taken back to the Member Portal



You should receive the confirmation message at the top of the Member Portal page. You can now login to your account.

If you run into any issues registering for the Member Portal, please call Member Services at 1-800-551-3225 for assistance.