



Thomas Shortman Training Fund Create a Course/Seminar

Course/Seminar Title	Department or Discipline <input type="checkbox"/> Industry <input type="checkbox"/> Academic <input type="checkbox"/> Computer <input type="checkbox"/> Other
Hours of Course/Seminar (Usually 3 - 66 hours)	
Campus Location	
Instructor Qualifications <ul style="list-style-type: none">••••	
Name of Student Suggesting Course/Seminar	Room Requirements: (Industry or Academic)
Position/Company	Length of Course/Seminar <input type="checkbox"/> 1 Semester <input type="checkbox"/> 2 Semesters <input type="checkbox"/> 2 Semesters
Contact Information Phone: E-mail:	Equipment Needed
	Do you know other students who would like this course? <ul style="list-style-type: none">•••••
Was this course/seminar previously offered? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, in what year? _____ Under what course title? _____	
Brief Description	

Please return completed form to Room 716 or fax to (212)388-3093