

Building Service 32BJ Benefit Funds

Job Description

Job Title: **Senior Health Analyst II**
Labor Grade: 11
Department: Health Fund
Reports To: Health Analytics Manager
Posting Date: May 7, 2019

Summary: 32BJ Health Fund is looking for a talented Senior Health Analyst II to drive forward complex analyses on claims data to generate data-driven insights that inform strategic decisions of the Executive leadership. This person needs to be passionate about working with dirty data, be flexible in dealing with ambiguity, be a mentor to others and be a master storyteller.

Essential Duties and Responsibilities:

- Support the Health Fund's commitment to improving lives of 32BJ members by providing high-quality benefits
- Develop and execute analyses on claims data to measure trends in utilization and costs of healthcare services
- Evaluate performance of current benefit plans to identify opportunities for improvement in quality and cost
- Coordinate resources to support other internal units within the Fund to facilitate outreach to members
- Summarize highly complex data insights into compelling stories
- Review and QA work produced by Senior Health Analysts and provide them with direction and technical advice
- Effectively communicate findings and recommendations to the Executive leadership
- Provide direction and support to help analysts overcome technical issues, setting of priorities and developing timelines
- Identify areas for future focus and opportunities to develop impactful projects
- Establish collaborative relationships with vendors and other partners to improve care

Technical Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- At least three (3) years of work experience in health claims analytics and leading projects
- Strong health care policy and research background; master's degree preferred
- Project management and/or people management experience preferred
- Strong writing and presentation skills with the ability to express complex analyses in a simple to understand language and visuals
- Knowledge of common statistical approaches to hypothesis testing and bias reduction in observational studies
- Must have a strong knowledge of ICD9/10, Revenue, DRG and CPT coding and general health care reimbursement methodologies
- Strong knowledge of Stata statistical software is preferred
- Some experience with SQL, Python, and Qlikview is desirable

Work Ethic:

- Detail oriented with excellent organizational and analytical skills. Ability to manage multiple workflows.
- Curious to understand and pursue outlying data points and to clarify opaque findings
- Eager to find insights in the data and to effectively share findings with technical and non-technical audiences
- Highly communicative and collaborative
- Ability to prioritize work, seek support when needed, communicate timelines and meet deadlines

Education and/or Experience: Master's degree in Public Health or a related field is strongly preferred.

Language Skills: Fluent in English

Reasoning Ability: High

Certificates, Licenses, Registrations: None

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals to perform the essential functions.

- Under 1/3 of the time: Standing, Walking, Climbing or Balancing, Stooping, Kneeling, Crouching, or Crawling
- 1/2 to 2/3 of the time: Sitting, Reaching with Hands & Arms
- Over 2/3 of the time: Talking or Hearing
- 100% of the time: Using Hands

***All candidates must submit resume and salary requirements with application.** Interested candidates should submit their cover letter and resume to jobpostings@32bjfunds.com prior to the closing date. Only those candidates under consideration will be contacted. No phone calls please.